

SCHOHARIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY
349 Mineral Springs Road, Cobleskill, NY 12043
(518) 234-7604/Fax (518) 234-4346

Chester Burton
Chairman

SCIDA BOARD OF DIRECTORS MEETING
June 14, 2023

SCIDA Board Minutes

1. **Meeting** called to order at 9:06 a.m. by Chairman Chester Burton

Members: Chairman/Chester Burton, V. Chair/Joseph Trapani, Treasurer/Wanda King, Ben Oevering and Peter Johnson. **Management:** Ron Filmer Jr. retiring CEO, Julie Pacatte Interim CEO

Present: Chester Burton, Ben Oevering Joe Trapani, Wanda King and Peter Johnson (remote)

Management: Ron Filmer Jr., Julie Pacatte **Guests:** Bill Combs Jr, videographer

2. **MOTION to accept April Board and Committee Meeting Minutes** with revisions as discussed made by Joe Trapani and seconded by Benjamin Oevering. All in favor.

MOTION to accept May Meeting Minutes with revisions as discussed made by Wanda King and seconded by Joe Trapani. All in favor

3. Committee Meetings: No Reports

4. New Business:

- a. UTEP considerations briefly discussed, consensus to return with recommendation
- b. Referral Fee was presented as GCEDC model, SCIDA Board expressed concerns about not-for-profit definition, no action
- c. Follow-up to County ARPA allocation to gain site control and manage pre-development efforts at Shad Point increased from \$200,000 to \$1,000,000

MOTION to authorize the Chairman to counter sign the County ARPA allocation letter made by Benjamin Oevering and seconded by Joe Trapani. All in favor. Peter supported as remote attendee.

5. Old Business: **Executive Session**

MOTION to enter Executive Session to discuss personnel and contracts made by Wanda King seconded by Joe Trapani. All in favor.

Leading CEO/Executive Director candidate declined job offer. Second candidate withdrew from consideration.

Chairman and Ron negotiating with administration candidate.

SEEC MOU termination was deemed premature.

MOTION to end Executive Session at 11:11 made by Wanda King seconded by Joe Trapani. All in favor.

MOTION made by Wanda King and seconded by Joe Trapani to

- rehire the administrative assistant Sarah Nickle part time at pay up to \$35 per hour;
- extend Ron Filmer's management agreement at \$38.47 per hour, as needed;
- withdraw the termination of SEEC MOU and continue service as contracted; and
- recruit a full-time CEO/Executive Director with the assistance of a head hunter.

Ben Oevering requested the MOTION actions be considered separately but failed to gain support. Vote in favor: Chet Burton, Wanda King and Joe Trapani. Opposed: Benjamin Oevering. Peter Johnson was remote and unable to vote on record. Ben wanted the record to reflect opposition to the head hunter recruitment of CEO in a 4th round v recruiting a project manager to focus on the Shad Point undertaking as SCIDA priority.

6. **Other – NA**

7. **Set date for next meeting:** *Wednesday, July 19th at 9:00am 287 Main, Schoharie (*later changed)

8. **Adjournment** on motion duly made by Wanda King and seconded by Joe Trapani meeting ended at 11:18am.



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Treasurer

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June 2, 2023

Chet Burton, Chair SCIDA and
Julie Pacatte, Interim CEO SCIDA
c/o Schoharie Economic Enterprise Corp.
PO Box 1099
Schoharie, NY 12157

Dear Chet and Julie,

Re: ARPA Sub-award Letter of Agreement
Route 7 Shovel Ready Project

This letter is to confirm that Schoharie County has obligated \$1,000,000.00 of its ARPA funds to the Schoharie County Industrial Development Agency (SCIDA). Your application of \$1,000,000.00 was approved by the County Board of Supervisors as a Sub-award to the County's American Rescue Plan Act (ARPA). On March 6, 2023 you were sent a letter notifying you of a portion of the award and the ARPA program requirements. On May 19, 2023 the BOS approved the full amount for the project. The same conditions apply to the full amount.

Please sign this letter acknowledging this obligation of funds and return it to us. Additionally, by signing this letter, you agree to follow through on your proposal to complete the project as proposed in a timely manner, and within the ARPA program guidelines. This includes encumbering the funds expeditiously so the proposal can be completed as is required, no later than December 31, 2024. All projects must be completed and paid before December 31, 2026.

Sincerely,

Mary Ann Wollaber-Bryan
Schoharie County Treasurer

cc: Korsah Akumfi, County Administrator
Stephen Dyer, ARPA Consultant

Agreed:

Julie Pacatte
Interim CEO

Chester Burton
Chairman
SCIDA Board