

**SCHOHARIE COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY  
P.O. Box 627, Cobleskill, NY 12043**

**James Halios**  
CEO/Executive Director

**Chester Burton**  
Chairperson

**BOARD OF DIRECTORS MEETING  
Tuesday, August 20, 2024 @ 9:00 a.m.**

**MEETING MINUTES**

**SCIDA General Meeting of the Board of Directors**

**Members:** Chester Burton, Leo McAllister, Joseph Trapani, Peter Johnson, Charles Finin, Gail Breen, Michael Moore

**1. Roll Call**

Burton: Present  
Johnson: Present  
Breen: Present  
Moore: Present  
Trapani: Present  
McAllister: Present via phone  
Finin: Absent

**Others Present:** Jim Halios (CRC CEO/Executive Director), Sarah Nickle (Admin CRC/IDA), Patsy Nicosia (Times Journal)

- 2. Reading & Approval of Minutes** – Motion to approve minutes of July 18, 2024 Board Meeting by Trapani, Seconded by Johnson – Approved.
- 3. Bills & Communications** - None
- 4. CEO Monthly Activity Report** – Jim’s reach out as new director. Intro to daily business.
- 5. Report of the Treasurer** – Cash Position Report, LPL Investment

**LPL Signer Resolution** – Motion to approve to approve LPL signer resolution by Trapani, seconded by Moore – Approved.

6. **Reports of Committees** –

**Audit Committee** - Motion to Approve Audit and Annual Financial Reports by Johnson, seconded by Trapani – Approved.

**Finance Committee** – Motion to Approve Annual Investment Report by Johnson, seconded by Trapani – Approved.

7. **Annual Report** – Motion to Approve Annual Report by Trapani, seconded by Johnson – Approved.

8. **Annual Assessment Report** – Motion to Approve Annual Assessment Report by Johnson, seconded by Trapani – Approved.

9. **Assessment of Internal Controls** – Motion to Approve Assessment of Internal Controls by Trapani, seconded by Johnson – Approved.

10. **Authorities Mission Statement and Performance Measurement** – Board Members acknowledged that they read and understood the mission of the Public Authority.

11. **Annual Review of Committee Performance** – Each member filled out a Performance Evaluation Form.

12. **Unfinished Business** - Shad Point Update and Draft Proposal

Motion to authorize executive director to sign agreement with MRB Group in an amount not to exceed \$75,000 for professional services related to the Shad Point Environmental Report by Trapani, seconded by Johnson - Approved

13. **New Business** – N/A

14. **Other** – N/A

15. **Adjournment** – Motion to adjourn by Trapani, seconded by Johnson – Approved.  
Meeting adjourned at 10:02 am.