

**SCHOHARIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
**PO Box 627, Cobleskill, NY 12043**  
**(518) 918-9735**

**Jim Halios**  
**CEO / Executive Director**

**Chester Burton**  
**Chairperson**

**SCIDA GOVERNANCE COMMITTEE MEETING**

**SEPTEMBER 19, 2024, MEETING MINUTES**

**Meeting called to order at 9:20 am by Chairperson Chester Burton**

**1. Roll Call:**

**Burton - Present**

**Breen - Absent**

**Finin - Present**

**Johnson - Absent**

**Moore - Present**

**McAllister - Present**

**Others Present:** Jim Halios (CRC CEO/Executive Director), Sarah Nickel (Admin CRC/IDA), Patsy Nicosia (Times Journal)

**2. Review & Approve Minutes - Motion to approve minutes of May 11, 2022, Governance Committee made by McAllister, seconded by Burton – Approved.**

**3. New Business – Self-evaluation of board performance. Any discussion?**

- Board member training – Authority Budget Office training.

[The New York State Authorities Budget Office (ABO) is an independent office that holds public authorities in New York State accountable and transparent. The ABO's duties include:

- **Overseeing finances and operations:** The ABO monitors the finances and operations of public authorities.
- **Evaluating compliance:** The ABO assesses compliance with laws and mission statements.
- **Making recommendations:** The ABO makes recommendations to the Legislature and Governor on issues such as debt, compensation, and structure.
- **Enforcing compliance:** The ABO ensures compliance with statutory requirements.
- **Initiating investigations:** The ABO can formally investigate complaints or instances of non-compliance by a public authority.
- **Collecting and disseminating information:** The ABO collects, analyzes, and shares information about public authorities, including financial, operational, and organizational data.]

- Sexual harassment training.

- Oath of office and sign an acknowledgment of fiduciary duty.

- 4. Adjournment – Motion to adjourn made by McAllister seconded by Moore – Approved.**  
Adjourned at 9:25 am